

MINUTES OF BOARD MEETING  
Manitowoc Board of Education  
August 13, 2019

A regular meeting of the Board of Education was called to order by Board President Dave Longmeyer at 7:02 p.m. Members present were: Ms. Meredith Sauer, Ms. Elizabeth Williams, Mr. Dave Nickels, Mr. Richard Nitsch, Ms. Lisa Johnston and Mr. Dave Longmeyer. Also present were Superintendent Mark Holzman and Board Secretary Laurie Braun.

Member absent: Ms. Catherine Shallue

Motion was made by Elizabeth Williams, seconded by Richard Nitsch, and unanimously (6-0) carried by a roll call vote to move into closed session of considering the employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, i.e. a candidate who may be qualified to serve as Associate Principal at Monroe Elementary School, as authorized pursuant to Section 19.85(1)(c) of the Wisconsin Statutes.

The regular meeting of the Board of Education reconvened in open session at 7:32 p.m. The meeting began with the Pledge of Allegiance. Roll was taken and Board members were logged into BoardBook.

A motion was made by Richard Nitsch, seconded by Lisa Johnston, and unanimously carried (6-0) to approve the minutes from the July 23, 2019 Special Board meeting.

No public input was presented to the Board at this meeting.

Curriculum Committee Chairperson, Elizabeth Williams shared the 8-13-19 Curriculum Committee report will be provided at the August 27, 2019 Special Board meeting.

Personnel Committee Chairperson, Richard Nitsch reported on the August 8, 2019 meeting. Mr. Nitsch shared the proposed Washington and Wilson Lunchroom Supervision Model where interested staff would commit to a semester or the entire school year and receive a stipend for their support for each of the three lunch periods. The proposed stipend is \$925 per semester. Mr. Nitsch also shared discussion regarding the Middle School Co-Curricular Coordinator positions, one each at Wilson and Washington. This will also be a stipend position in the amount of \$2,997 per coordinator. The goal for these co-curricular coordinators is to support more student involvement in co-curricular activities and to provide support to their respected building principal and the athletic director. A district hiring update was also shared with the committee. The district will be welcoming just over 50 new teachers for the 2019-20 school year, with New Teacher Week beginning Monday,

August 19<sup>th</sup>. On motion by Elizabeth Williams, seconded by Lisa Johnston, the Board unanimously (6-0) approved accepted the minutes from the 8-8-19 Personnel Committee meeting as submitted.

The payment of vouchers was presented by Director of Business Services, Shawn Alfred. A motion was made by Elizabeth Williams, seconded by Richard Nitsch, and unanimously carried (6-0) to approve Bill List 7-1-19 through 7-31-19. This Bill List reflects district operating expenses and district payroll, for a total operating expense of \$4,355,914.26. Director Alfred also explained there is no financial report for the month of July, as we are waiting for the audit to be completed which is scheduled for next week.

Director of Human Resources Joyce Greenwood-Aerts, presented the Personnel Report consisting of six (6) resignations, one (1) retirement, hiring eight (8) professional staff, four (4) support staff, one (1) lane movement and extra-curricular stipends. On a motion by Elizabeth Williams, seconded by Richard Nitsch, the Board unanimously (6-0) approved the Personnel Report and Addendum #2 as presented. On motion by Dave Nickels, seconded by Elizabeth Williams, the Board unanimously (6-0) approved the Addendum to the Personnel Report as presented, appointing Anna Beatty as the Associate Principal of Wilson Middle School.

School Forest Coordinator, Kelly Vorrone presented the Rahr Memorial School Forest year-end report. Ms. Vorrone shared the School Forest was used 148 days, with 8,144 student visitors, 1455 adult visitors for a total of 9,599 visitors throughout the year. This total accounts for an increase of 53 student visits and 2 adult visits from last year. A new pilot program for high school students was launched this year, with 21 Lincoln High School Students participating. These Student Leaders participated in training to help them with curriculum and student involvement scenarios. The student leaders had the opportunity to spend time with the 6<sup>th</sup> grade students during their camp week at the School Forest. Both student leaders and 6<sup>th</sup> grade students participated in workshop classes, team building games and problem solving techniques, just to name a few. One student leader shared it was a very rewarding and learning experience and would recommend other students at Lincoln to get involved. Ms. Vorrone reported there are 30 students signed up to be student leaders for the next school year.

Superintendent Holzman acknowledged the Superintendent and Director's Report. Board members had the opportunity to ask questions and provide comments. Board Member Dave Nickels questioned the status of the inoperable lights in the Lincoln Tower. Director Chris Dupre explained the district is currently getting bids to replace and fix the lighting. The question going forward is looking at how we want to light the tower in the future and the possibility of getting donations from the public and/or alumni. Board Member Dave

Longmeyer asked for an update on the site based mental wellness program within our schools. Superintendent Holzman and Director of Pupil Services, Joanne Metzen explained the district's counselors and principals have done a great job getting assistance to the students who need it. This program provides services, in partnership with Kimberly Welk & Associates Family Therapy and Holy Family Memorial Behavioral Health, at Lincoln, Washington and Wilson and will expand services to include Franklin, Jackson, Jefferson, and Stangel schools for the 2019-2020 School Year.

Superintendent Holzman provided an update with grade alignment where he relayed over 400 6th and 7th grade students district wide signed up to spend some time at and get acquainted with their new building. Mr. Holzman complimented our buildings and grounds employees for their dedication and hard work to help keep the grade alignment process moving. Student Learning Liaisons, Teacher Leaders and Administrators are working together to help support some of the things that will be happening in the beginning of the school year. Next week is new teacher week with collaboration taking place at the Stangel Building. Superintendent Holzman will also be participating in a radio spot to share information with the community of what the beginning of the new school year will look like for staff and students.

Superintendent Holzman's District activity update included, as of this week, 111 young men are participating in football. This week is also the start of girl's tennis and swimming and next week volleyball, and boys' soccer will begin. It is amazing to acknowledge the large number of students we have participating in co-curricular activities, which is significant part to the milestones of success. We are excited and ready for the 2019-2020 School Year.

On motion brought forward from the August 8, 2019 Personnel Committee meeting, the Board approved (5-1), the Washington/Wilson Lunchroom Supervision Model with Dave Nickels opposing. On motion brought forward from the August 8, 2019 Personnel Committee meeting, the Board approved (5-1) the Middle School Co-Curricular Coordinator positions, with Dave Nickels opposing. Board Member Dave Longmeyer added the stipulation that the Board needs to be updated on the effectiveness of the newly approved positions.

Director of Business Services, Shawn Alfred presented the Student Accident Insurance Expenditure. On motion from Richard Nitsch, second by Elizabeth Williams, the Board unanimously approved (6-0) the supplemental student accident insurance with a cost of \$11,630 to the district. This is a \$1,011 decrease from last year.

Director of Pupil Services Joanne Metzen presented the Seclusion and Restraint Report. Director Metzen provided an explanation regarding the number of seclusions and/or

restraints during the past school year. The total number of incidents involving seclusion and/or restraint in 2018-2019 was 298. The total number of students involved in the incidents was 50 and the total number of students with disabilities involved in the incidents was 44. Ms. Metzen also explained that Special Education Staff and Student Learning services all take part in Seclusion and Restraint Training.

Superintendent Holzman gave an overview of the itinerary for the August 21st noon lunch with new teachers at the Stangel Building. August 27, 2019 is the next Board meeting with the Board Retreat to follow. Board President Dave Longmeyer and Superintendent Mark Holzman shared that we will have a facilitator give a presentation of best practices and board responses to different scenarios. This will be a great opportunity to inform and help prepare Board members for their role within the District.

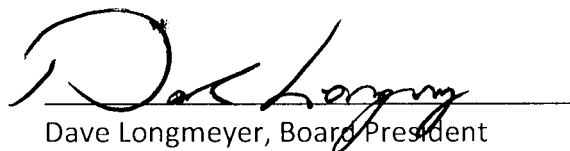
Superintendent Holzman shared upcoming Board development opportunities that include the September 24<sup>th</sup>, WASB 2019 Fall Regional Meeting and Workshops held at Millhome Supper Club in Kiel, WI. Also mentioned is the State Education Convention, scheduled January 22-24, 2020 in Milwaukee. Anyone interested in attending please let the Board Secretary know so she can register you.

Board Member Dave Nickels brought to the Board's attention, our District Policy for veterans who had to leave school due to military service obligations, can still receive their diploma.

Future meeting dates were discussed. Buildings and Grounds Committee, Monday August 19, 2019 at 4:00 p.m. Finance and Budget Committee Meeting, Thursday, August 22<sup>nd</sup> at 11:30 a.m. Curriculum Committee Meeting September 10, 2019 at 6:15 p.m. Board President Dave Longmeyer discussed the annual Board Retreat Meeting, which is scheduled Tuesday, August 27, 2010 following the Special Board Meeting.

On motion by Elizabeth Williams, seconded by Lisa Johnston, the meeting adjourned at 9:16 p.m.

Respectfully submitted,  
Laurie Braun, Secretary

  
Dave Longmeyer, Board President